

# **Health and Safety Visit 2021**

## **Report Executive Summary**

The School is a well presented, and well -maintained building; the decoration throughout, both internal and external is welcoming.

It was clear from the tidiness, general cleanliness and happiness of the Staff and Pupils that this was a School that had a well-developed Health, Safety and Wellbeing ethos. There were very strong Risk Assessments in place for all activities and the Site Manager was making all statutory required checks and these were well documented. As recognition of the excellent work that the Head, SBM and Site Manager have done to get the School to this level the Auditor suggested that their duties were detailed in full in section 2 of the Health and Safety Policy. For prospective parents of new pupils (who are able to see the Policy via the website) this can be seen as a positive indictment that the School is taking the Health and Safety of Staff and pupils seriously.

The School is making excellent progress in developing its adherence to HSG65 which is the methodology for effective measurement and Management of Health Safety and Welfare as outlined by the Health and Safety Executive and adopted by SMBC as its own methodology. The fact that Governors are completing termly Health, Safety and Wellbeing Walk Arounds from which an Action Plan is developed and Reports ensue to Governors Meetings, means that Health, Safety and Wellbeing is well and truly on the radar of all those who work at the School and there is an excellent level of planning and future proofing for the School.

In terms of next steps, the School should continue to maintain its excellent approach to Health and Safety and use the opportunity of the Health and Safety Notice Board in the Staff Room to highlight Health and Safety initiatives being pursued by SMBC and any initiatives that the School is pursuing itself. The Audit Report could also be uploaded onto the website to help promote the excellent achievements made by the School. The lack of serious Accidents reported via the SMBC on-line portal was a good indicator that Health and Safety was being proactively managed by the whole School.

In approximately September 2022 the School, along with their sister sites Hollywood and Overdale should be moving to an all -purpose built premises in Castle Hill.

It was advised that all documentation over 5 years old relating to Health and Safety be archived on site, so as, to make more room in the current Health and Safety Files.